



This is an agreement to a self-billing procedure between:

Velcourt Marketing Services Limited	VAT Number: GB 737 2952 10
Name of supplier:	VAT Number:

For the twelve months commencing 30 June 2019. The self-biller (Velcourt Marketing Services Ltd) agrees:

1. To issue self-billed invoices for all haulage services made to them by the above named supplier.
2. To complete self-billed invoices showing the supplier's name, address and VAT registration number, together with all other details which constitute a full VAT invoice.
3. To make a new self-billing agreement in the event that their VAT registration number changes.
4. To inform the supplier if the issue of self-billed invoices will be outsourced to a third party

The self-bill agrees:

1. To accept invoices raised Openfield Agriculture Ltd on their behalf until the 30<sup>th</sup> June 2020.
2. Not to raise sales invoices for the transactions covered by this agreement.
3. To notify the customer immediately if they;
  - Change their VAT registration number
  - Ceases to be VAT registered
  - Sell their business, or part of their business

Signed by:	<i>N Moule</i>
On behalf of:	Velcourt Marketing Services Ltd
Signed by:	
Print name:	
On behalf of:	
Date:	

**Velcourt Marketing Services Ltd**

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